

INEEL WATER INTEGRATION PROJECT MEETING MINUTES
Wednesday, October 2, 2002, ID-N

Attendees:

| Name | Organization | E-Mail Address |
|-------------------|---------------------|--|
| Alan Jines | DOE-ID | jinesa@id.doe.gov |
| Richard Kauffman | DOE-ID | kauffmrm@id.doe.gov |
| LeRoy Knobel | USGS | llknobel@usgs.gov |
| Marianne Little | INEEL | lit@inel.gov |
| Marilynne Manguba | INEEL | mangma@inel.gov |
| Patti Natoni | DOE-ID | natonipm@id.doe.gov |
| Jeff Perry | DOE-ID | perryjn@id.doe.gov |
| Leah Street | INEEL | lst@inel.gov |
| Paul Wichlacz | INEEL | plw@inel.gov |
| Al Yonk | INEEL | yonkak@inel.gov |

Conference Call

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| Amy Powell | ANL-W | amy.powell@anlw.anl.gov |
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Stakeholder Involvement

Copies of the Stakeholder Involvement Nine-Month Evaluation were distributed. Comments from the Hydrogeological Field Tours are included. There were numerous positive comments.

Jeff said "that his vision for this component of the program is that the stakeholders will understand what we are doing and with that understanding will come, if not agreement, at least the understanding that decisions and actions are not arbitrary".

The survey of stakeholders to determine what they would like to see regarding regular meetings should be completed in time for a plan to be agreed upon by October 31, 2002.

Review of Tracking Log

The draft S&T Needs Presentation is under discussion with Mike Graham and Bill Shipp - the review team planning the presentation also includes some of the DOE-ID SLT. Jeff asked that he be kept closely informed on this activity.

The comparison of needs to ongoing research was completed for the VE session.

Brennon Orr is incorporating comments to the conceptual model review document. Many good substantial comments were received and thanks were extended to those who reviewed the document.

The revision of the Vadose Zone Roadmap/Supplement is complete and printed. This will be the takeoff point for developing the Science Strategy. Another VE session where the group is brought together to work as a team was discussed

The cumulative risk tool white paper has been provided to upper management and options for funding are being investigated. Jeff updated the group on funding status and opportunities to fund the cumulative risk tool. A concern that needs to be kept in mind is "if the funding is secured are the appropriate staff available to complete the task."

Patti Natoni needs to be kept involved on the information management work to ensure it dovetails with LTS efforts. Someone needs to be tasked to work with her.

An action item was added for Jan to develop a plan for monthly project meetings with stakeholders including suggested topics and format. A due date of October 31 was set.

The Washington D.C. meeting has been scheduled for Thursday, October 24. The agenda is being finalized and a draft presentation has been completed. There will be an executive briefing to Frei, Owendoff, and Magwood, and three staff-level meetings focused on products of the Water Integration Project (WIP). Al Yonk and Paul Wichlacz need to work on draft presentations for: 1) cumulative risk tool, 2) conceptual model, and 3) science and technology strategy. Drafts need to be completed by October 9th.

Jan will be attending the INRA meeting on behalf of the project and she will ensure that project materials are widely distributed.

Jeff clarified the task to look at ongoing research and match that to operational needs. The list of needs not being researched would then be used to prepare a request for FY04 funds. Linda McCoy has suggested that when this request is prepared that it be for a complete research package.

There is a need to better coordinate with other INEEL organizations to ensure that WIP efforts are not being duplicated.

Other Business

Jeff reported on the Jim Owendoff visit. One of the highlights was a tour of the Advanced Mixed Waste Treatment Facility (AMWTF). Some discussion points included S&T needs and a focus on high-level waste and the need to mesh needs with those of other labs.

A milestone date for the Project Execution Plan needs to be added to the Action Log.

Meeting adjourned at 1:55 p.m.. Next meeting will be on October 9th at 1 p.m..